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24024  
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CLEVELAND, OH 44114

## FORMALITIES LETTER



\*OC000000007431530\*

Date Mailed: 02/06/2002

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

03/13/2002 SMINASS1 00000032 10045244

**FILED UNDER 37 CFR 1.53(b)**

01 FC:205

65.00 OP

**Filing Date Granted**

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 65.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. ( 5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

Case Number	Ctry	Case	Action Due	Due Date
1846204006	US	C1	MISSING PARTS	06-Apr-2002
			1ST EXTENSION	06-May-2002
			2ND EXTENSION	06-Jun-2002
			3RD EXTENSION	06-Jul-2002
			FINAL MISSING PARTS	06-Aug-2002

**A copy of this notice MUST be returned with the reply.**

**RECEIVED**  
FEB 11 2002

**Verified:** \_\_\_\_\_

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE



CERTIFICATE OF MAILING

I hereby certify that this document is being deposited with the U.S. Postal Service as first class mail in an envelope addressed to the Commissioner of Patents and Trademarks, Washington, D.C. 20231, on this 28<sup>th</sup> day of February, 2002.

**PATENT**

**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**

In re application of: Floyd	)	
	)	
Serial No. 10/045,244	)	Art Unit: 3636
	)	
Filed: November 9, 2001	)	Examiner: Not yet assigned
	)	
For: <b>SEATING DEVICE HAVING A</b>	)	
<b>HELMET HEATING RACK</b>	)	
	)	
Attorney Docket No. 18462/04006	)	

**RESPONSE TO NOTICE TO FILE MISSING PARTS**

Box MISSING PARTS  
Assistant Commissioner of Patents  
Washington, D. C. 20231

Dear Sir:

In response to the Notice to File Missing Parts dated February 6, 2002 (a copy of which is enclosed herewith), applicant encloses an original signed Declaration and check in the amount of \$65.00.

Please charge any fees or credit any overpayment to our Deposit Account No. 03-0172.  
A duplicate of this sheet is attached for such charging purposes.

Respectfully submitted,

Larry W. Conner II  
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